

ADMINISTRATIVE NOTES

Newsletter of the Federal Depository Library Program

Vol. 13, no. 22

GP 3.16/3-2:13/22

November 15, 1992

Recommended Minimum Technical Guidelines for Federal Depository Libraries

Revised November 1992

LPS staff originally developed "minimal technical guidelines for depository libraries" in response to a Depository Library Council request and printed them in Administrative Notes, v. 12, #19 (Aug. 31, 1991). The guidelines presented below have been revised to reflect changes in technology and prices. The revised guidelines cover a minimum workstation configuration and software.

While LPS staff feel that this configuration should prove viable for the next year or two, libraries should bear in mind that computer technology is constantly evolving. In addition, special considerations for specific situations should be addressed as needed. One basic configuration cannot be expected to prove optimal in every case, in every library.

LPS has no control over the decisions of issuing agencies regarding retrieval software for use with any CD-ROM products that LPS may distribute. In most cases, however, products that do not include software can be used with common commercially available software. These include dBASE and dBASE-compatible data base management software and derived programs, and Lotus 123 and 123-compatible spreadsheet software. A good working knowledge of this software would be necessary to access and use the information contained in a CD-ROM.

Any products that LPS may make available to depository libraries in the future would be offered in either plain ASCII format, if practical, or in the software's native format such as dBASE. These products may include the **Instructions to Depository Libraries**, the **Federal Depository Library Manual**, the Table of Contents to **Administrative Notes**, and others. It would be very helpful if libraries provided staff training in the importation or conversion of files from one format to another.

Minimum Workstation Configuration

Computer IBM Compatible 486SX computer operating at 25Mhz

Memory 4 or More Megabytes of RAM; expandable to 16 Meg

Floppy Disks Both 3.5" High Density and 5.25" High Density

Hard Disk Drive 120 to 210 Megabyte capacity; 15ms or less access time; IDE or

SCSI interface

Expansion Co-processor socket available; minimum of three free board slots;

additional hard drive bay desirable; 2 serial and 1 parallel ports

Display VGA or Super VGA, 14" Monitor

CD-ROM Drive Single or Multiple platter drive compatible with ISO 9660 standard;

consider Multi-Media support

Printer For text: 24 pin dot matrix; Epson or IBM Proprinter emulation

compatible

For graphics, one of the following:

- Hewlett Packard LaserJet II, III, or II P attached via parallel port

- Hewlett Packard LaserJet II or II attached via parallel port and also attached (via a TallTree Systems JSX or JSX-2 printer switch) to a

TallTree Systems Jlaser SA adapter card

- Canon CX or SX direct video driven laser printer attached to a

TallTree Systems Jlaser SA adapter card

Modem 9600 Bps, meeting V.32, V.42, V.42 bis or MNP 5 standards and

compatible with Hayes "AT" command set

Software

Operating System MS-DOS 5.0 or later; Device driver for CD-ROM drive

Database dBASE file format compatible or dBASE and ASCII comma

delimited file importing Database Management Software

Spreadsheet Lotus .WK1 file format compatible software

Word Processing Software capable of importing major text file formats (WordPerfect

5.1, Microsoft Word, Multimate etc.) and plain ASCII text files

Communications

Software

Software package which offers "script" files to automate log-on procedures; and supports XMODEM and YMODEM file transfer protocols; ZMODEM and Kermit also desirable; and 19200 bps transfer speeds; supports Hayes "AT" compatible modems

Costs	Range
Computer	\$1,400 - \$2,100
CD-ROM	\$400 - \$800
Printer	\$200 - \$500
Modem	\$300 - \$600
Software	\$900 - \$1,500

Rationale

The above configuration provides ample resources to handle multiple software and CD-ROM retrieval packages, yet is available at reasonable cost. Current 486SX prices are little above those for an 80386DX computer. The ability to run 32 bit specific software is a desirable feature for the future. Memory can be configured as EMS 4.0 or extended or both as needed. Software suggested would permit the use of most anticipated government produced products. Microsoft Windows 3.1 software is also easily supported by this configuration. Availability of both common floppy disk formats would accommodate all distributed disk formats and prevent unnecessary disk-to-disk transfers.

While this configuration should prove satisfactory, it in no way suggests that a configuration superior to this should not be considered if affordable. The rate of change in the computer industry dictates that flexibility is a desirable quality in hardware and software purchases.





Illustrations on this page and on page 24 taken from Youth Indicators 1991, Trends in the Well-Being of American Youth. U.S. Dept. of Education. SuDocs ED 1.327:991-2

Depository Library Inspection Schedule, December 1992

Georgia:	:	Greta Boeringer
Tues	. 1	Columbus Columbus College
Wed	. 2	Carrollton West Georgia College
Thur	. 3	Rome Berry College
Fri.	4	Dalton Dalton Junior College
Mon	. 7	Dahlonega North Georgia College
Tues		
Wed	. 9	Athens U. of GA Law Library
Washing	ton:	Michael Clark
Tues	. 8	Bellevue Bellevue Public Library
Wed	. 9	Seattle U. of WA
Thur	. 10	Seattle U. of WA Law Library
Fri.	11	Ellensburg Central WA U.
Mon	. 14	Olympia Evergreen State College
Tues	. 15	Everett Everett Public
Wed	-	Tacoma Tacoma Public
Thur	. 17	Des Moines Highline Community College
Oregon:		Robin Haun-Mohamed
Tues	. 8	Portland Multnomah County Library
Wed	. 9	Portland Portland State U.
Thur	. 10	Portland Reed College
Fri.	11	Monmouth Western OR State College
Mon		Forest Grove Pacific U.
Tues		Portland Northwestern School of Law
Wed		Portland Bonneville Power Admin.
Thur	. 17	Portland Lewis & Clark College



Item Selection Data for Selective Depository Libraries

The table on the next page shows item selection rates for selective depository libraries, based on the 1992 Item Selection Update. As of August 8, 1992, there were 6998 active items and 1351 selective depository libraries. The size and type categories are based on libraries' self-reporting in the 1991 Biennial Survey. Size designations are based on the number of volumes in the entire depository and non-depository collection, as follows:

Small = 0 - 150,000; Medium = 150,000 - 600,000; Large = over 600,000.

Figures in parentheses show the number of libraries in a category. The number at the left in each cell is the number of items selected; the number to the right shows the percentage of the whole represented by that number. Regional depositories, which receive 100% of all items offered, have been omitted to avoid weighting the selection rates upward.

y Libraries	
am Selection Data for Selective Depository L	t, 1992
ve	1
cti	igust,
Sele	As of August
Jr.	f A
£	0
ata	AS
Selection	
H	

Library Type (# of Libraries) # Academic General - 4-vr. (666) 91	11	Items Selected:				
(# of Libraries) #	Numb	Number and Percentages	tages	Items Selec	s Selected by Size of Libr Number and Percentages	Items Selected by Size of Library: Number and Percentages
(999)	Minimum %	Maximum #	Average #	Small %	Medium #	Large %
	-	9856 98	2406 34	946 14 (125)	1911 27 (326)	3942 56 (215)
Academic General - 2-yr. (67) community/junior college	3 2	3001 43	872 12	812 12 (60)	1427 20 (6)	1773 25 (1)
Academic Law (157) 175	5 3	2697 39	855 12	507 7 (25)	912 13 (126)	1128 16 (6)
Public (285) 47	0.7	6810 97	1617 23	903 13 (76)	1276 18 (139)	3330 48 (70)
Federal Agency (55) 77	1	6942 99	858 12	770 11 (36)	811 12 (11)	1319 19 (8)
Federal Court (20) 78	-	701 10	279 4	256 4 (19)	701 10	None
Service Academy (5) 901	13	1718 25	1238 18	901 13	1368 20 (3)	1186 17 (1)
State Library (33) 142	2 2	5529 79	1922 27	1115 16 (11)	2338 33 (16)	2293 33 (6)
State Court (36) 26	0.4	2559 37	362 5	284 4 (24)	541 8 (11)	275 4 (1)
Special (27) 105	5 2	1844 26	520 7	464 7 (15)	01 969	276 4 (3)

Census Tract Block Numbering Area Outline Maps

Judith C. Russell, Director of the Library Programs Service (LPS), announced in June that the Census Bureau was printing a complete set of paper tract maps from the 1990 Census and that they would be available to depository libraries, with some limitations. Russell's complete remarks appear in Administrative Notes, v. 13, #16, August 15, 1992.

The Bureau of the Census had been selling electrostatically produced Census tract maps through its Customer Services Division. The Census Bureau's original plan did not include printing the Census Tract Block Numbering Area Outline Maps for its own depository program, for the Federal Depository Library Program (FDLP), or for the GPO Sales Program.

This decision was reevaluated in response to public demand. The Census Bureau is now printing a complete set of paper 1990 tract maps and is distributing them to the State Data Centers and to the 135 Census depositories. Census offices and libraries will receive only the tract maps for the state in which they are located. Further, the Census Bureau will cease to sell electrostatically produced maps. GPO will become the sole distribution agent for these printed maps.

GPO will ride the Census printing contract for both the Sales Program and the FDLP. However, the FDLP cannot afford the \$1.6 to \$2 million that it would cost to print and distribute nearly 6,000 individual map sheets (3.6 million copies) to every depository selecting item numbers 0156-K-01 through -53 (SuDocs C 3.223/11:).

As a cost effective alternative, LPS will distribute the complete set of 6,000 paper tract maps to each Regional depository. Selective depositories will receive the paper tract maps for their state only. For example, a library in Massachusetts will receive all the tract maps containing information about Massachusetts, including data from southern New Hampshire if the Metropolitan Statistical Area crosses a state line.

LPS believes that this distribution will place the paper sets where they will be most used, though it is not as desirable as full paper distribution.

The Census Bureau's Larry Carbaugh announced on June 27 that they would produce CD-ROM discs containing map images of the tract maps for distribution in 1993. Both the Census depository program and the FDLP will receive the discs containing data for the entire country.

Attention planners, researchers, marketers! Special prepublication offer! Get the vital population and housing data you need in...

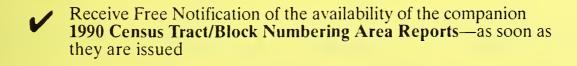
1990 Census Tract/Block Numbering Area Maps and Reports

1990 Census Tract/Block Numbering Area Maps and Reports provide a wealth of official information on population and housing from the Bureau of the Census data you can use for:

- site location analysis
- analysis of potential markets
- detecting economic and social trends
- ... and much more!

Take advantage of this unique opportunity

ORDER individual sets of the 1990 Census Tract/Block Numbering Area Outline Maps—the maps used most often by marketers, planners and researchers—so you can receive them as soon as they become available





Sign up for FREE notification of the availability of Census Tract/Block Numbering Area Reports and other data products from the Bureau of the Census as soon as they are issued... see sign-up form on page 10.

THE 1990 CENSUS TRACT/BLOCK NUMBERING AREA MAPS AND REPORTS: YOUR GUIDE TO ECONOMIC AND COMMUNITY DEVELOPMENT

Welcome to the U.S. Government Printing Office's catalog of 1990 Census Tract/Block
Numbering Area Outline Maps. This catalog provides you with the opportunity to order individual sets of the 1990 Census Tract/Block Numbering Area Outline Maps in advance, so that you can get them as soon as they become available. Order your individual sets now, before they are printed to ensure access to invaluable research data on population and housing from key geographic areas across the country.

DEFINING CENSUS TRACTS AND BLOCK NUMBERING AREAS

Census tract maps describe small, homogeneous, relatively permanent areas primarily within Metropolitan Statistical Areas (MSA's) with populations averaging 4,000 people. Block Numbering Areas (BNA's) serve a similar purpose in the 1990 census for counties that do not have census tracts. The same census tracts and block numbering areas are used each decade when the Bureau of the Census collects population and housing information.

As defined by the Federal Office of Management and Budget, a Metropolitan Statistical Area (MSA) includes a central city and surrounding metropolitan county(s). A MSA with a population of 1 million or more may be divided into component areas called Primary Metropolitan Statistical Areas (PMSA's). A PMSA consists of one or more counties that demonstrate, based on specific standards, strong internal economic and social links separate from its ties to other portions of the MSA. A MSA is redesignated as a consolidated metropolitan statistical area (CMSA) if a PMSA is established within the MSA.

UP-TO-DATE POPULATION AND HOUSING DATA

The 1990 Census Tract/Block Numbering Area Outline Maps and Reports provide you with upto-date population and housing information based on the 1990 census for MSA's. CMSA's, and PMSA's throughout the United States.

Population data includes several subcategories of population characteristics including:

• Sex

• Race

• Age

- Education
- Occupation
- Income

- Ancestry
- Language
- Disability

Housing data subcategories include:

- Tenure—owned or rented
- Vacancy characteristics
- Year structure built

- Value of home or monthly rent
- Number of units in structure
- Shelter costs, including utilities

APPLICATIONS IN BUSINESS AND THE COMMUNITY

The 1990 Census Tract/Block Numbering Area Outline Maps and Reports have significant applications in business and in community planning. Location is the key to the success of any business, and with the official housing and population data in the 1990 Census Tract/Block Numbering Area Outline Maps and Reports, you have all the data you need to make informed decisions on where to locate new business ventures. For marketing and advertising firms, census maps and reports are essential to identify target markets for specific products and services within a metropolitan area.

Census maps and reports also assist county and municipal planners in community planning decisions—from deciding on locations for various local facilities to analyzing a community's demographic trends. And with official Census Tract/Block Numbering Area Outline Maps and Reports, you can measure changes in your community over time, as the same census tracts and block numbering areas are used to determine population and housing data for every census.

Throughout this catalog, you will find examples of specific business and community applications of the 1990 Census Tract/Block Numbering Area Outline Maps and Reports including:

- Increasing the circulation of a newspaper
- Supermarket site selection
- Improving community services outreach programs
 - ... and these are just a few of the uses for this unique source of valuable census data!

HOW TO USE THIS CATALOG

To find the information you need, simply locate your target metropolitan area in the index that follows. Then enter the stock number and price of your specific census tracts and block numbering areas on the order form located in the back of the catalog.

TAKE ADVANTAGE OF OUR BONUS OFFER

If you act now, you can sign up for FREE notification of the availability of the official 1990 Census Tract/Block Numbering Area Reports. These companion reports to the 1990 Census Tract/Block Numbering Area Outline Maps provide detailed analysis of census tracts and block numbering areas throughout the country. Sign up now, and you will receive a free copy of the Census Bureau's MONTHLY PRODUCT ANNOUNCEMENT that will inform you as soon as the various 1990 Census Tract/Block Numbering Area Reports are issued. Return the sign-up form on page 10 to take advantage of this bonus offer!

Note: Order your Census Tract and Block Numbering Area Maps now—once the initial supply is exhausted, these maps will not be reprinted.

Census Hact/Bloc	K Numbering	Area	Outline Waps for Wi	etropoman Ai	reas
Metropolitan Area	Stock Number	Price	Metropolitan Area	Stock Number	Price
Abilene, TX MSA	003-024-08 63-6	\$5	Lowell, MA-NH PMSA	003-024-08198-9	\$36
Aguadilla, PR MSA	003-024-08164-4	\$16	Nashua, NH PMSA	003-024-08199-7	\$28
Albany, GA MSA	003-024-08165-2	\$7	Salem-Gloucester,	003-024-0820 0 -4	\$16
Albany-Schenectady-	003-024-08166-1	\$43	MA PMSA		
Troy, NY MSA			Bradenton, FL MSA	003-024-08201-2	\$7
Albuquerque, NM MSA	003-024-08167-9	\$18	Bremerton, WA MSA	003-024-08202-1	\$7
Alexandria, LA MSA	003-024-08168-7	\$13	Brownsville-Harlingen,	003-024-08203-9	\$20
Allentown-Bethlehem-	003-024-08169-5	\$32	TX MSA		
Easton, PA-NJ MSA			Bryan-College Station,	003-024-08204-7	\$13
Altoona, PA MSA	003-024-08170-9	\$9	TX MSA		0.40
Amarillo, TX MSA	003-024-08171-7	\$20	Buffalo-Niagara Falls,	003-024-08205-5	\$16
Anchorage, AK MSA	003-024-08172-5	\$5	NY CMSA	000 004 00000 0	040
Anderson, IN MSA	003-024-08173-3	\$7	Niagara Falls, NY PMSA	003-024-08206-3	\$13
Anderson, SC MSA	003-024-08174-1	\$3	Burlington, NC MSA	003-024-08207-1	\$5 640
Anniston, AL MSA	003-024-08175-0	\$5	Burlington, VT MSA	003-024-08208-0	\$18
Appleton-Oshkosh-	003-024-08176-8	\$20	Canton, OH MSA	003-024-08209-8	\$13
Neenah, WI MSA	000 004 00477 0	00	Casper, WY MSA Cedar Rapids, IA MSA	003-024-08210-1	\$5 °5
Arecibo, PR MSA	003-024-08177-6	\$9	· · · · · · · · · · · · · · · · · · ·	003-024-08217-9 003-024-08218-7	\$5 \$7
Asheville, NC MSA	003-024-08178-4	\$7	Champaign-Urbana- Rantoul, IL MSA	003-024-06216-7	\$1
Athens, GA MSA	003-024-08179-2	\$13	Charleston, SC MSA	003-024-08219-5	\$44
Atlanta, GA MSA	003-024-08211-0	\$46	Charleston, WV MSA	003-024-08220-9	\$20
Atlantic City, NJ MSA	003-024-08212-8	\$24	Charlotte-Gastonia-	003-024-08221-7	\$43
Augusta, GA-SC MSA Austin, TX MSA	003-024-08213-6 003-024-08214-4	\$20 \$3 0	Rock Hill, NC-SC MSA	003-024-00221-7	ΨΨΟ
Bakersfield, CA MSA	003-024-08215-2	\$9	Charlottesville, VA MSA	003-024-08222-5	\$20
Baltimore, MD MSA	003-024-08180-6	\$ 9 \$47	Chattanooga, TN-GA MSA	003-024-08223-3	\$24
Bangor, ME MSA	003-024-08181-4	\$20	Cheyenne, WY MSA	003-024-08224-1	\$18
Baton Rouge, LA MSA	003-024-08182-2	\$18	Chicago-Gary-Lake	003-024-08225-0	\$13
Battle Creek, MI MSA	003-024-08183-1	\$5	County, IL-IN-WI CMSA		• , •
Beaumont-Port Arthur,	003-024-08184-9	\$24	Chicago, IL PMSA	003-024-08226-8	\$55
TX MSA	000 024 001010	Ψ2.	Gary-Hammond, IN PMSA	003-024-08227-6	\$16
Bellingham, WA MSA	003-024-08185-7	\$9	Joliet, IL PMSA	003-024-08228-4	\$18
Benton Harbor, MI MSA	003-024-08186-5	\$16	Kenosha, WI PMSA	003-024-08229-2	\$9
Billings, MT MSA	003-024-08187-3	\$13	Lake County, IL PMSA	003-024-08230-6	\$18
Biloxi-Gulfport, MS MSA	003-024-08188-1	\$13	Chico, CA MSA	003-024-08231-4	\$13
Binghamton, NY MSA	003-024-08189-0	\$22	Cincinnati-Hamilton,	003-024-08232-2	\$36
Birmingham, AL MSA	003-024-08190-3	\$20	OH-KY-IN CMSA		
Bismarck, ND MSA	003-024-08191-1	\$7	Hamilton-Middletown,	003-024-08233-1	\$9
Bloomington, IN MSA	003-024-08192-0	\$5	OH PMSA		
Bloomington-Normal, IL MSA	003-024-08193-8	\$13	Clarksville-Hopkinsville, TN-KY MSA	003-024-08234-9	\$16
Boise City, ID MSA	003-024-08194-6	\$9	Cleveland-Akron-Lorain,	003-024-0823 5- 7	\$9
Boston-Lawrence-Salem,	003-024-08195-4	\$64	OH CMSA		
MA-NH CMSA			Cleveland, OH PMSA	003-024-08236-5	\$32
Brockton, MA PMSA	003-024-08196-2	\$46	Lorain-Elyria, OH PMSA	003-024-08237-3	\$9
Lawrence-Haverhill,	003-024-08197-1	\$22	Colorado Springs, CO MSA	003-024-08238-1	\$18
MA-NH PMSA			Columbia, MO MSA	003-024-08239-0	\$5
			the state of the s		

Metropolitan Area	Stock Number	Price
Columbia, SC MSA	003-024-08240-3	\$24
Columbia, GA-AL MSA	003-024-08241-1	\$18
Columbus, OH MSA	003-024-08242-0	\$43
Corpus Christi, TX MSA	003-024-08243-8	\$22
Cumberland, MD-WV MSA	003-024-08306-0	\$9
Dallas-FT Worth, TX	003-024-08244-6	\$36
CMSA	000 024 00244 0	ΨΟΟ
FT Worth-Arlington,	003-024-08245-4	\$16
TX PMSA	000-024 00243-4	ΨΙΟ
Danville, VA MSA	003-024-08246-2	\$20
Davenport-Rock Island	003-024-08247-1	\$20
Moline, IA-IL MSA	000 024 00247 1	Ψ20
Dayton-Springfield,	003-024-08248-9	\$22
OH MSA	000 024 00240 0	ΨΖΖ
Daytona Beach, FL MSA	003-024-08249-7	\$7
Decatur, AL MSA	003-024-08250-1	\$7
Decatur, IL MSA	003-024-08250-7	\$7
Denver-Boulder, CO	003-024-08251-7	\$16
MSA	003-024-00232-7	\$10
Denver, CO PMSA	003-024-08253-5	\$50
Des Moines, IA MSA	003-024-08254-3	\$16
Detroit-Ann Arbor,	003-024-08255-1	\$13
MI CMSA	003-024-06255-1	\$13
	003 004 00056 0	£16
Detroit, MI PMSA	003-024-08256-0	\$46 \$7
Dothan, AL MSA	003-024-08257-8	
Dubuque, IA MSA	003-024-08258-6	\$9
Duluth, MN-WI MSA	003-024-08259-4	\$24
Eau Claire, WI MSA	003-024-08260-8	\$9
El Paso. TX MSA	003-024-08261-6	\$18
Elkhart-Goshen, IN MSA	003-024-08262-4	. \$7
Elmira, NY MSA	003-024-08263-2	\$5 05
Enid, OK MSA	003-024-08264-1	\$5
Erie, PA MSA	003-024-08265-9	\$13
Eugene-Springfield. OR MSA	003-024-08266-7	\$13
Evansville, IN-KY MSA	003-024-08267-5	\$18
Fargo-Moorhead, ND-MN	003-024-08268-3	\$13
MSA		
Fayetteville, ONC MSA	003-024-08269-1	\$9
Fayetteville-	003-024-08270-5	\$7
Springdale, AR MSA		
Fitchburg-Leominster,	003-024-08271-3	\$36
MA MSA		
Flint, MI MSA	003-024-08272-1	\$9
Florence, AL MSA	003-024-08273-0	\$13
Florence, SC MSA	003-024-08274-8	\$5

Application: Increasing the circulation of a newspaper.

Objective: To evaluate areas in terms of readership potential and plan promotional strategies.

Census data were used by the the newspaper's research manager to develop indexes based on age, income, and education, all of which are important in planning promotion of the newspaper. (See the example of the indexes, below.) The research manager was able to pull much of the necessary data from the 1980 Census Tracts report [1990 CPH-3. Population and Housing Characteristics for Census Tracts and Block Numbering Areas]. He also turned to a local government source for 1983 estimates of total population and households.

Indexes for Newspaper Marketing

Г	_	_	_	_	_	_	-			_			_						_				_								_		_	_		_	_	_	_	-	_		
ĺ																																					Η	Ξ.	_ 3	=	r.	-	10
																						-	2	Ė	3			2	<u>.</u>	Ξ.	3		i	٠.	3 -	2			-	-	2	= :	÷
	-	-		. :	-	ÿ				- 2	Œ	21	-				X	-:		-	- 3	2 3	= -	-	= ;	į	- 5	5			1	-		1	-		ŝ	= :	. :	-	ä	ż	
Ł	-	=	-	-	3	7	Ē	7		7	-	-	-	-	-		•		-	-	-	-	-	-	-	-	-	-	-	- '		-	-	-	-	-	-	-	-				-
	-	-			-	-	-	^		. :	- :		÷	Ξ	<u>.</u> .	٠.		. 2		-	-	-	-	٠.					2	ε				-	Ξ	÷							
	_	-			Ī	-	_	Ī		•			••	-	• • •		•	••	• • •		-	_			-			. ,	i						-	Ĭ				1		•	
F			J	-																																							
l	2	2	1	4	S	-	+	÷	3	3		: :	7								-	,	-	-	0			-	3	-		5	-		÷	÷				÷.	-	. 3	
		-			7	^	-	1	-			. <u>:</u>	=								,		ć	٠, :	ū			=		-		2	- 4		î	ā				÷	-		
						-	_	-				Ī									Ī																						
	-	٤		4	~	3	5	-	-	7			-			H	,	Ξ		À	P.,	Ξ	-	-	Ξ	Ξ.	-		,		- '	-				Ę				= '	٠.	-	
Ł	3		3	1 =																																							
	-	2	-	2	-	,	-	3	-			٠,	=								2		-	Э,	=			-	5	2		-	Ş		=	4					-	-	5
	-	_				_	_	_																																٦.	. '		
	-	2	1	_	C	-	1	٠	_	. /			. 3	C	.\	/:			-	-	-	٤	-	Ξ	٤	_	_	7	Ē	٠	_				ê	_	_	_	_			. :	3
×	1	1	*	-	7400	24	ě.	,30	~, 4	9		Anc	-	5		20.4	The	200	x - 2	one.	· 00	i.	٠.	>			196	٠,٠			40	1.0	u.		6		5.20	(care	ane,	w	_	.3	
														.O.3.	20	NA.																								~	A.V.		

Results: The research manager targeted promotion programs for tracts that had high "total index" scores and was able to increase the circulation in those areas. The indexes also helped him assess less promising areas and design new strategies to gain readers in them.

Metropolitan Area	Stock Number	Price
FT Collins-Loveland, CO MSA	003-024-08275-6	\$13
FT Myers-Cape Coral,	003-024-08276-4	\$16
FL MSA		
FT Pierce, FL MSA	003-024-08277-2	\$9
FT Smith, AR-OK MSA	003-024-08278-1	\$16
FT Walton Beach, FL MSA	003-024-08279-9	\$7
FT Wayne, IN MSA	003-024-08280-2	\$16
Fresno. CA MSA	003-024-08281-1	\$20
Gadsden, AL MSA	003-024-08282-9	\$7
Gainesville, FL MSA	003-024-08283-7	\$7
Glens Falls, NY MSA	003-024-08284-5	\$9
Grand Forks, ND MSA	003-024-08285-3	\$13
Grand Rapids, MI MSA	003-024-08286-1	\$20
Great Falls, MT MSA	003-024-08287-0	\$9
Greeley. CO MSA	003-024-08288-8	\$22
Green Bay, WI MSA	003-024-08289-6	\$7
Greensboro-Winston-	003-024-08290-0	\$30
Salem-High PT, NC MSA		
Greenville-Spartanburg. SC MSA	003-024-08291-8	\$20
Hagerstown, MD MSA	003-024-08292-6	\$7
Harrisburg-Lebanon-	003-024-08293-4	\$36
Carlisle, PA MSA		Ų.
Hartford-New Britain	003-024-08294-2	\$18
Middletown, CT CMSA		Ψ
Hartford, CT PMSA	003-024-08295-1	\$39
Middletown, CT PMSA	003-024-08296-9	\$7
New Britain, CT PMSA	003-024-08297-7	. \$9
Hickory-Morganton, NC	003-024-08298-5	\$7
MSA		*
Honolulu, HI MSA	003-024-08299-3	\$30
Houma-Thibodaux, LA	003-024-08300-1	\$16
Houston-Galveston-	003-024-08301-9	\$16
Brazoria, TX CMSA		•
Galveston-Texas City,	003-024-08302-7	\$22
TX PMSA	000 004 00000 5	C4C
Houston, TX PMSA	003-024-08303-5	\$46
Huntington-Ashland, WV-KY-OH MSA	003-024-08304-3	\$28
Huntsville, AL MSA	003-024-08305-1	\$7
Indianapolis, IN MSA	003-024-08307-8	\$27
lowa City, IA MSA	003-024-08308-6	\$9
Jackson, MI MSA	003-024-08309-4	\$5
Jackson, MS MSA	003-024-08310-8	\$20

Application: Supermarket site selection.

Objective: to select the county, among three in a metropolitan area, in which to build a new supermarket. In deciding which county, the company was especially interested in economic and population growth.

Census data, found in the 1980 Census Tract Report, the General Social and Economic Characteristics and General Housing Characteristics reports from 1970 and 1980, were used [1990 CP-2. Social and Economic Characteristics, and 1990 CH-1. General Housing Characteristics]. The firm also looked at the Census of Retail Trade reports for 1977 and 1982(1987 reports are now available). It studied change over time in population, income, household composition, housing value or rent, car ownership, grocery store sales, and other characteristics.

Results: The firm was able to settle on one county that had the most favorable indicators, such as fastest population and income growth. It also planned to used data for census tracts and Census of Retail Trade ZIP Code data to assist in selecting the best location within the county.

Application: Securing approval on a loan to open a car wash.

Objective: To demonstrate to a loan officer that a particular area would be a promising site for a car wash.

Census data provided specific information, such as household income, age of residents, and the number of automobiles, for census tracts near possible locations for the car wash. The couple interested in starting the business used the Census Tracts report [1990 CPH-3, Population and Housing Characteristics for Census Tracts and Block Numbering Areas] to get this information. They also toured the areas to determine the competition and studied data from the Census of Service Industries Geographic Area Series report for their State. This report showed the number of car washes in their metropolitan area and their receipts, number of employees, and payroll.

Results: The couple selected the most promising location and submitted the results of their findings to the loan officer. The loan officer reviewed the information and approved the couple's request for the loan.

Metropolitan Area	Stock Number	Price	Metropolitan Area	Stock Number	Price
Jackson, TN MSA	003-024-08311-6	\$5	Bernardino, CA PMSA		
Jacksonville, FL MSA	003-024-08312-4	\$27	Louisville, KY-IN MSA	003-024-08348-5	\$34
Jacksonville, NC MSA	003-024-08313-2	\$5	Lubbock, TX MSA	003-024-08349-3	\$13
Jamestown-Dunkirk MSA	003-024-08314-1	\$9	Lynchburg, VA MSA	003-024-08350-7	\$34
Janesville-Beloit, WI	003-024-08315-9	\$7	Macon-Warner Robins,	003-024-08351-5	\$16
MSA	333 32 7 33373 3	Ψ,	GA MSA	000 024 00001 0	Ψισ
Johnson City-Kingsport	003-024-08316-7	\$27	Madison, WI MSA	003-024-08352-3	\$20
Johnstown, PA MSA	003-024-08317-5	\$29	Manchester, NH MSA	003-024-08353-1	\$36
Joplin, MO MSA	003-024-08318-3	\$7	Mansfield, OH MSA	003-024-08354-0	\$7
Kalamazoo, MI MSA	003-024-08319-1	\$13	Mayaguez, PR MSA	003-024-08355-8	\$27
Kankakee, IL MSA	003-024-08320-5	\$5	McAllen-Edinburg-	003-024-08356-6	\$13
Kansas City, MO-KS	003-024-08321-3	\$46	Mission, TX MSA		
MSA			Medford, OR MSA	003-024-08357-4	\$9
Killeen-Temple, TX MSA	003-024-08322-1	\$18	Melbourne-Titusville-	003-024-08358-2	\$16
Knoxville, TN MSA	003-024-08323-0	\$24	Palm Bay, FL MSA		
Kokomo, IN MSA	003-024-08324-8	\$7	Memphis, TN-AR-MA MSA	003-024-08359-1	\$30
La Crosse, WI MSA	003-024-08325-6	\$5	Merced, CA MSA	003-024-08360-4	\$7
Lafayette, LA MSA	003-024-08326-4	\$7	Miami-FT Lauderdale,	003-024-08361-2	\$7
Lafayette-West	003-024-08327-2	\$7	FL CMSa		
Lafayette, IN MSA			Miami-Hialeah, FL PMSA	003-024-08362-1	\$16
Lake Charles, VA MSA	003-024-08328-1	\$7	Midland, TX MSA	003-024-08363-9	\$7
Lakeland-Winter Haven,	003-024-08329-9	\$18	Milwaukee-Racine,	003-024-08364-7	\$27
FL MSA		Ċ	WICMSA		
Lancaster, PA MSA	003-024-08330-2	\$20	Racine, WI PMSA	003-024-08365-5	\$7
Lansing-East Lansing.	003-024-08331-1	\$18	Minneapolis-St. Paul	003-024-08366-3	\$50
MIMSA			MN-WI MSA		
Laredo, TX MSA	003-024-08332-9	\$18	Mobile, AL MSA	003-024-08367-1	\$16
Las Cruces, NM MSA	003-024-08333-7	\$7	Modesto, CA MSA	003-024-08368-0	\$24
Las Vegas, NV MSA	003-024-08334-5	\$18	Monroe, LA MSA	003-024-08369-8	\$9
Lawrence, KS MSA	003-024-08335-3	. \$3	Montgomery, AL MSA	003-024-08370-1	\$16
Lawton, OK MSA	003-024-08336-1	\$7	Muncie, IN MSA	003-024-08371-0	\$5
Lewiston-Auburn, ME	003-024-08337-0	\$7	Muskegon, MI MSA	003-024-08372-8	\$7
Lexington-Fayette,	003-024-08338-8	\$22	Naples, FL PMSA	003-024-08373-6	\$9
KY MSA	***************************************	*	Nashville, TN MSA	003-024-08374-4	\$30
Lima, OH MSA	003-024-08339-6	\$9	New Bedford, MA MSA	003-024-08375-2	\$30
Lincoln, NE MSA	003-024-08340-0	\$13	New Haven-Meriden,	003-024-08425-2	\$22
Little Rock-North	003-024-08341-8	\$16	CT MSA		
Longview-Marshall,	003-024-08342-6	\$13	New London-Norwich,	003-024-08216-1	\$22
TX MSA	000 02 1 000 12 0	Ψ,σ	CT-RI MSA		
Los Angeles-Anaheim-	003-024-08343-4	\$16	New Orleans, LA MSA	003-024-08376-1	\$47
Riverside, CA CMSA			New York-Northern New-	003-024-08377-9	\$30
Los Angeles-Long Beach	003-024-08344-2	\$48	Jersey-Long Island NY-NJ		
CA PMSA			CT CMSA		
Oxnard-Ventura. CA	003-024-08345-1	\$22	Bridgeport-Milford, CT	003-024-08378-7	\$28
PMSA ==			PMSA		
Riverside-San	003-024-08346-1	\$36	Danbury, CT PMSA	003-024-08379-5	\$22

Metropolitan Area	Stock Number	Price	Metropolitan Area	Stock Number	Price
Jersey City, NJ PMSA	003-024-08380-9	\$16	Portland-Vancouver,	003-024-08413-9	\$39
Middlesex-Somerset-	003-024-08381-7	\$27	OR-WA CMSA		
Hunterdon, NJ PMSA			Vancouver, WA PMSA	003-024-08414-7	\$13
Monmouth-Ocean, NJ	003-024-08382-5	\$24	Portsmouth-Dover-	003-024-08415-5	\$16
PMSA			Rochester, NH-ME-MSA		
Nassua-Suffolk, NY	003-024-08383-3	\$30	Poughkeepsie, NY	003-024-08416-3	\$7
PMSA			MSA		
New York, NY PMSA	003-024-08384-1	\$54	Providence-Pawtucket	003-024-08417-1	\$22
Newark, NJ PMSA	003-024-08385-0	\$36	Fall River, RI-MA CMSA		AFO
Norwalk, CT PMSA	003-024-08386-8	\$16	Pawtucket-Woonsocket-	003-024-08418-0	\$52
Orange County, NY	003-024-08387-6	\$13	Attleboro, RI-MA PMSA		004
PMSA			Providence, RI PMSA	003-024-08419-8	\$34
Stamford, CT PMSA	003-024-08388-4	\$16	Provo-Orem, UT MSA	003-024-08420-1	\$9
Norfolk-Virginia	003-024-08389-2	\$45	Pueblo, CO MSA	003-024-08421-0	\$5
Beach-Newport News,			Raleigh-Durham, NC	003-204-08422-8	\$27
VA MSA			MSA		
Ocala, FL MSA	003-024-08390-6	\$16	Rapid City, SD MSA	003-024-08423-6	\$7
Odessa, TX MSA	003-024-08391-4	\$5	Reading, PA MSA	003-024-08424-4	\$7
Oklahoma City, OK	003-024-08392-2	\$45	Redding, CA MSA	003-024-08426-1	\$7
MSA			Reno, NV MSA	003-024-08427-9	\$22
Olympia, WA MSA	003-024-08393-1	\$5	Richland-Kennewick	003-024-08428-7	\$18
Omaha, NE-IA MSA	003-024-08394-9	\$24	Pasco, WA MSA		
Orlando, FL MSA	003-024-08395-7	\$30	Richmond-Petersburg	003-024-08429-5	\$48
Owensboro, KY MSA	003-024-08396-5	\$5	VA MSA		
Panama City, FL MSA	003-024-08397-3	\$5	Roanoke, VA MSA	003-024-08430-9	\$9
Parkersburg-Marietta.	003-024-08398-1	\$13	Rochester, MN MSA	003-024-08431-7	\$5
WV-OH MSA			Rochester, NY MSA	003-024-08432-5	\$28
Pascagoula. MS MSA	003-024-08399-0	\$5	Rockford, IL MSA	003-024-08433-3	\$13
Pensacola, FL MSA	003-024-08400-7	\$16	Sacramento, CA MSA	003-024-08434-1	\$32
Peoria, IL MSA	003-024-08401-5	\$27	Saginaw-Bay City	003-024-0843 5 -0	\$18
Philadelphia-	003-024-08402-3	`\$64	Midland, MI MSA		
Wilmington-Trenton.			St. Cloud, MN MSA	003-024-08436-8	\$13
PA-NJ-DE MD CMSA			St. Joseph, MO MSA	003-024-08437-6	\$5
Trenton, NJ PMSA	003-024-08403-1	\$18	St. Louis, MO-IL MSA	003-024-08438-4	\$47
Vineland-Millville-	003-024-08404-0	\$13	Salem, OR MSA	003-024-08439-2	\$22
Bridgeton, NJ PMSA			Salinas-Seaside	003-024-08440-6	\$16
Wilmington, DE-NJ-MD	003-024-08405-8	\$18	Monterey, CA MSA		
PMSA			Salt Lake City-Ogden,	003-024-08441-4	\$36
Phoenix, AZ MSA	003-024-08406-6	\$20	UT MSA		
Pine Bluff, AR MSA	003-024-08407-4	\$13	San Angelo, TX MSA	003-024-08442-2	\$7
Pittsburgh-Beaver	003-024-08408-2	\$9	San Antonio, TX MSA	003-024-08443-1	\$30
Valley, PA CMSA			San Diego, CA MSA	003-024-08444-9	\$32
Pittsburgh, PA PMSA	003-024-08409-1	\$50	San Francisco-Oakland	003-024-08445-7	\$41
Pittsfield, MA MSA	003-024-08410-4	\$7	San Francisco, CA	003-024-08446-5	\$36
Ponce, PR MSA	003-024-08411-2	\$7	PMSA		
Portland, ME MSA	003-024-08412-1	\$27	San Jose, CA PMSA	003-024-08447-3	\$27

Census Tract/Bloc	K Numbering	Area	Outline Maps for M	letropolitan Ar	eas
Metropolitan Area	Stock Number	Price	Metropolitan Area	Stock Number	Price
Santa Cruz, CA PMSA	003-024-08448-1	\$20	Tulsa, OK MSA	003-024-08482-1	\$22
Santa Rosa-Petaluma	003-024-08449-0	\$9	Tuscaloosa, AL MSA	003-024-08483-0	\$13
CA PMSA			Tyler, TX MSA	003-024-08484-8	\$5
Vallejo-Fairfield	003-024-08450-3	\$16	Utica-Rome, NY MSA	003-024-08485-6	\$20
CA PMSA			Victoria, TX MSA	003-024-08486-4	\$5
San Juan-Caguas, PR	003-024-08451-1	\$16	Visalia-Tulare	003-024-08487-2	\$9
CMSA			Porterville, CA MSA		
San Juan, PR PMSA	003-024-08452-0	\$50	Waco. TX MSA	003-024-08488-1	\$9
Santa Barbara-Santa	003-024-08453-8	\$20	Washington, DC-MD	003-024-08489-9	\$71
Maria-Lompoc. Ca MSA			VA MSA		
Santa Fe. NM MSA	003-024-08454-6	\$16	Waterbury. CT MSA	003-024-08490-2	\$22
Sarasota, FL MSA	003-024-08455-4	\$7	Waterloo-Cedar Falls	003-024-08491-1	\$7
Savannah. GA MSA	003-024-08456-2	\$22	IA MSA		
Scranton-Wilkes	003-024-08457-1	\$43	Wausau. WI MSA	003-024-08492-9	\$5
Barre, PA MSA			West Palm Beach-Boca	003-024-08493-7	\$16
Seattle-Tacoma	003-024-08458-9	\$36	Raton-Delary. FL MSA		
WA CMSA			Wheeling, WV-OH MSA	003-024-08494-5	\$16
Tacoma, WA PMSA	003-024-08459-7	\$48	Wichita, KS MSA	003-024-08495-3	\$20
Sharon, PA MSA	003-024-08460-1	\$9	Wichita Falls, TX	003-024-08496-1	\$9
Sheboygan, WI MSA	003-024-08461-9	\$9	MSA		
Sherman-Denison	003-024-08462-7	\$7	Williamsport, PA MSA	003-024-08497-0	\$7
TX MSA			Wilmington, NC MSA	003-024-08498-8	\$7
Shreveport, LA MSA	003-024-08463-5	\$27	Worcester, MA MSA	003-024-08499-6	\$22
Sioux City, IA-NE	003-024-08464-3	\$9	Yakima, WA MSA	003-024-08500-3	\$13
MSA	000 004 00405 4	040	York, PA MSA	003-024-08501-1	\$24
Sioux Falls. SD MSA	003-024-08465-1	\$13	Youngstown-Warren,	003-024-08502-0	\$20
South Bend-Mishawaka.	003-024-08466-0	\$9	OH MSA	000 004 00500 0	67
IN MSA	000 004 00407 0	£40	Yuba City, CA MSA	003-024-08503-8	\$7 \$F
Spokane, WA MSA	003-024-08467-8	\$18 \$13	Yuma. AZ MSA	003-024-08504-6	\$5
Springfield, IL MSA	003-024-08468-6 003-024-08469-4	\$13 \$13	Application: Planning a program	of adult literacy and Ene	lish-
Springfield, MO MSA		\$34	as -a-second language instruction	n. The program was to help	р
Springfield, MA MSA	003-024-08470-8		people improve their reading an	d writing skills so they cou	ıld
State College, PA MSA Steubenville-Weirton	003-024-08471-6 003-024-08472-4	\$13 \$13	qualify for jobs going unfilled in	local companies.	
OH-WV MSA	003-024-00472-4	φιδ	Objective: To estimate the number	ber of people in need of lit	егасу
Stockton, CA MSA	003-024-08473-2	\$22	and/or English instruction and p	inpoint areas in which the	У
Syracuse, NY MSA	003-024-08474-1	\$30	lived.		
Oylacuse, NT WOA	000-024-00474-1	ΨΟΟ	Census data found in the 1980 C	Pensus Tracts report [1990]	

Census data, found in the 1980 Census Tracts report [1990 CPH-3. Population and Housing Characteristics for Census Tracts and Block Numbering Areas], showed the approximate number of people 25 years old and over who had less than an 8th grade education, persons 18 and over who didn't speak English or didn't speak it well, unemployed people, and persons 18 to 59 years old who were living in poverty. The industry association sponsoring the program used the data to help determine the potential need for reading/writing, and English-language instruction in their metropolitan area.

Results: Using the data, the association picked the best areas in which to concentrate advertising for the program and locate classroom facilities that would be more convenient for most students.

\$9

\$34

\$7

\$9

\$27

\$7

\$18

003-024-08475-9

003-024-08476-7

003-024-08477-5

003-024-08478-3

003-024-08479-1

003-024-08480-5

003-024-08481-3

Tallahassee, FL MSA

Tampa-St. Petersburg

Terre Haute, IN MSA

Texarkana, TX

Toledo, OH MSA

Topeka, KS MSA

Tucson, AZ MSA

Clearwater, FL MSA

Texarkana, AR MSA

Census Tract/Block Numbering Area Outline Maps for the Balance of States

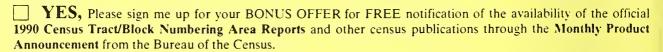
State	Stock Number	Price	State	Stock Number	Price
Alabama	003-024-08505-4	\$64	Montana	003-024-08530-5	\$79
Alaska	003-024-08506-2	\$53	Nebraska	003-024-08531-3	\$102
Arizona	003-024-08507-1	\$56	Nevada	003-024-08532-1	\$54
Arkansas	003-024-08508-9	\$76	New Hampshire	003-024-08533-0	\$52
California	003-024-08509-7	\$64	New Mexico	003-024-08534-8	\$69
Colorado	003-024-08510-1	\$73	New York	003-024-08535-6	\$62
Connecticut	003-024-08511-9	\$43	North Carolina	003-024-08536-4	\$85
Delaware	003-024-08512-7	\$13	North Dakota	003-024-08537-2	\$69
Florida	003-024-08513-5	\$59	Ohio	003-024-08538-1	\$72
Georgia	003-024-08514-3	\$122	Oklahoma	003-024-08539-9	\$84
Hawaii	003-024-08515-1	\$27	Oregon	003-024-08540-2	\$64
Idaho	003-024-08516-0	\$70	Pennsylvania	003-024-08541-1	\$68
Illinois	003-024-08517-8	\$91	Rhode Island	003-024-08542-9	\$18
Indiana	003-024-08518-6	\$75	South Carolina	003-024-08543-7	\$56
lowa	003-024-08519-4	\$92	South Dakota	003-024-08544-5	\$82
Kansas	003-024-08520-8	\$96	Tennessee	003-024-08545-3	\$83
Kentucky	003-024-08521-6	\$99	Texas	003-024-08546-1	\$176
Louisiana	003-024-08522-4	\$72	Utah	003-024-08547-0	\$57
Maine	003-024-08523-2	\$61	Vermont	003-024-08548-8	\$43
Maryland	003-024-08524-1	\$30	Virginia	003-024-08549-6	\$105
Massachusetts	003-024-08525-9	\$61	Washington	003-024-08550-0	\$66
Michigan	003-024-08526-7	\$85	West Virginia	003-024-08551-8	\$63
Minnesota	003-024-08527-5	\$80	Wisconsin	003-024-08552-6	\$78
Mississippi	003-024-08528-3	\$85	Wyoming	003-024-08553-4	\$58
Missouri	003-024-08529-1	\$101	Puerto Rico	003-024-08554-2	\$56

FREE INFORMATION ON CENSUS TRACT REPORTS... and more!



Take advantage of this unique opportunity to receive FREE notification of the availability of the companion 1990 Census Tract/Block Numbering Area Reports and other data products from the Bureau of the Census as soon as they are issued. Sign up now and you will receive the Monthly Product Announcement from the Bureau of the Census to keep you informed of census products available each month.

To receive the **Monthly Product Announcement** from the Bureau of the Census, just complete the sign-up form below and return it today.



(Company or Personal Name)
(Additional address/ attention line)
(City, State, ZIP Code)

Mail To: Mary Kilbride Data User Services Division Bureau of the Census Washington, DC 20233

Monthly

Product

Announcement

Superintendent of Documents Publications Order Form

Order Processing Code * 3106

Charge your order. VISA



To fax your orders (202) 512-2250



Please Type or Print (Form is aligned for typewriter use.)

Prices include regular domestic postage and handling and are subject to change. International customers please add 25%.

Qty.	Stock Number		Title	Price Each	Total Price
				Total	
				10.0.	
			Please Choose Method of Payments	:	
			Check Payable to the Superinter	ndent of D	ocuments
Company	or Personal Name)	(Please type or print)	GPO Deposit Account		77-
(Additional address/attention line)		VISA or MasterCard Account			
					
Street add	ress)			Tha	nk you for
City. State	:. ZIP Code)		(Credit card expiration date)		our order.
Davtime p	phone including area code)		(Authorizing Signature)		10/92
	Order No.)		Mail To: Superintendent of Docume P.O. Box 371954, Pittsburg	ents h, PA 152	50-7954
			or order from your nearest Gover	nment Bo	okstore

U.S. Government Bookstores are located in the following cities: Atlanta, Denver, New York, Birmingham, Ala., Detroit, Philadelphia, Boston, Houston, Pittsburgh, Chicago, Jacksonville, Fla., Portland, Ore., Cleveland, Kansas City, Mo., Pueblo, Colo., Columbus, Laurel, Md., San Francisco, Dallas, Los Angeles, Seattle, Milwaukee and Washington, D.C. (See your yellow pages.)

Photocopies of this order form are acceptable.

Shipping Charges—All prices in this catalog include normal shipping costs.

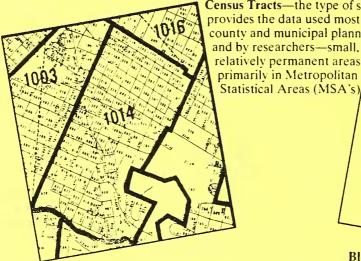
How to Remit—We require payment in advance of shipment. Checks or money orders should be made out to the Superintendent of Documents. Orders may also be charged to a VISA, MasterCard, or Superintendent of Documents Deposit Account.

FAX-You can fax your orders to us by using your VISA. MasterCard, or Superintendent of Documents Deposit Account. Our fax number is (202) 512-2250.

Additional Copies of this Catalog—Additional copies of this catalog are available for distribution at no charge. Please call the Superintendent of Document's Office of Marketing at (202) 512-2212 to obtain additional catalogs.

Find the population and housing data you need in the official 1990 Census Tract/Block Numbering Area Maps and Reports

These official Bureau of the Census map sets and reports offer you vital population and housing data based on:



Census Tracts—the type of small area that provides the data used most often by state, county and municipal planners, by marketers, and by researchers—small, homogeneous. relatively permanent areas established primarily in Metropolitan

> **Block Numbering Areas** (BNA's)—similar areas for counties

without census tracts

Place your orders for the 1990 Census Tract/Block Numbering Area Outline Map sets—BEFORE they are printed—to ensure access to this invaluable research data (see order form on page 11). NOTE: Once the initial supply is exhausted, these maps will not be reprinted.

National Economic, Social, and Environmental Data Bank (NESE • DB)

The first issue of Commerce Department's NESE•DB CD-ROM will be arriving at depository libraries soon. It will be distributed under item 0128-N and SuDocs class C 1.88/2:. NESE•DB uses a new version (ver. 3) of the BROWSE software found on the National Trade Data Bank. The purpose of this note is to explain some of the many changes that have been made to BROWSE. Many of these enhancements have been the direct result of comments and suggestions by librarians. We hope you take advantage of these changes and also report any problems or errors you find. Once the software is stable and several minor bugs are corrected, it will become the production version of BROWSE on the NTDB. Please report any errors by calling us on our telephone support line: (202) 482-1986, or by sending E-mail to Amy Williams at HVL@NIHCU.BITNET.

INSTALL

NESE•DB contains an installation program that copies the BROWSE program and related files from the CD-ROM to the hard disk on your PC. It also allows you to modify certain path settings (like the location for writing files) that previously required running the SETUP program.

You are not required to run INSTALL. However, there are several reasons you may want to take advantage of this program. First, BROWSE 3 uses more memory than BROWSE 2. For PCs with limited amounts of memory, this results in slower operation since it reads from the CO-ROM more frequently. INSTALL gets around this problem by reading the BROWSE program from your hard disk. We strongly recommend using INSTALL if you have an older PC XT.

Second, several librarians have complained that it is too easy for patrons to "fill up" the hard disk of the PC with files they have extracted from the data bank. Now this can be prevented. Simply run INSTALL to copy the appropriate files to your hard disk. Then edit the file NESE.BAT. Assuming you installed on the C drive, this file contains the command line:

C:\NESE\BROWSE.EXE -cC:\NESE\NESE.INI -t"National Economic, Social, and Environmental Data Bank" -aNESE -RDONAIS

To redirect all output to the A drive, add the parameter -dA: to the end of the command line. It should then read:

C:\NESE\BROWSE.EXE -cC:\NESE\NESE.INI -t"National Economic, Social, and Environmental Data Bank" -aNESE -RDONAIS -dA:

ATTACHMENTS

One of the most significant changes to BROWSE is the ability to view attachments. To understand how attachments work, it is useful to think about how publications are often organized. There is generally text and in many cases, tables and/or graphics that are referred to in the text using some phrase such as "see table 8". The same logic has been incorporated into BROWSE 3 which allows the reader to bring up tables (Lotus 123 worksheets) and graphics.

The steps below illustrate how attachments work using the Toxics in the Community program from the Environmental Protection Agency as an example.

- 1. From DOS, start BROWSE by typing NESE. Select whether you are using a color or monochrome monitor and continue.
- 2. Once the opening screen appears, depress the S key and then the enter key to bring up the list of source agencies.
- 3. Move the cursor using the down arrow key to highlight US Environmental Protection Agency and push the enter key.
- 4. Move the cursor to highlight Toxics in the Community; push the enter key to select it.
- 5. Several indexes will appear (chemical, location, industry, text, title). Note in the upper right hand corner that the entire Toxics in the Community report contains 226 records. Use the right arrow key to move the cursor to highlight the title index. Push the enter key to bring up the contents of the title index. This displays a list of all the words in all the titles associated with the EPA file.
- 6. Type 33/50. The cursor will move to highlight the line 33/50. Push the enter key to select this item. You have told BROWSE to select all record titles in Toxics in the Community that contain the characters 33/50. Note in the upper right hand corner that the number of records has been reduced from 228 to 17, indicating that 17 records contain these characters in their title.
- 7. Push the F3-View key to bring up a list of the 17 titles.
- 8. Move the cursor down to the second item: Chapter 6-2: 33/50 Chemicals by Class and press F3-View once more.
- 9. You will now be viewing a part of chapter 6 from the original Toxics in the Community publication.
- 10. Now we will illustrate how attachments work. Press the F7-Find key to start a search within the record. In the highlighted area, type See table 6-4 ¹. Then press the enter key. BROWSE will move to the location in the record and highlight the located characters.

- 11. If you were reading the actual book and encountered this reference, you would look on the some page or possibly adjacent pages for the appropriate table. We will do something similar. Note the F4 key at the bottom of the screen is labelled ATCH for attachment. Press F4 now.
- 12. A list of attachments for this record will appear. Attachments are denoted by their format (WK1 or GIF) followed by their DOS file name and their title. Move the cursor down until WK1 Table 6-4 is highlighted. Push F3-View to view this attachment. In a few moments, the actual Lotus 123 worksheet that contains this table will appear on the screen.
- 13. You may use the arrow keys to move around this table. Note how the row stubs and column headings remain fixed. To see more of the table on the screen, push the F3-Zoom key now to eliminate the BROWSE borders.
- 14. To leave the table, depress the escape key once to return to the list of attachments for this record. This record also contains graphics. To see how graphics are implemented, depress the end key to go to the end of the attachments list. You will see several attachments denoted by the characters GIF. Move the cursor to highlight one of these lines and press F3-View to look at the graphic. ²
- 15. To return to the regular BROWSE display, press the escape key. You may scroll through the list of attachments and examine others as you see fit. To continue reading the original document, press escape again. To clear the search and go back to the beginning of the program or to exit, depress ALT-Q which will take you back to the opening screen.
- 1. This example assumes the attachments are viewed when the document is read. However, attachments may be viewed from any point within the master record. They also may be searched for and viewed as independent documents. This latter approach is analogous to using the list of tables or illustrations at the beginning of a book to see what tables are available and then turning directly to that page in the book.
- 2. Note: only personal computers equipped with VGA or SVGA monitors can view graphic files on this version of NESE•DB. Also, some models of Compaq computers contain a proprietary graphics card that does not work properly with the BROWSE graphics viewer. If you are using one of these machines, it may lock up or nothing will appear on the screen. If this occurs, try depressing the escape key several times before rebooting the machine.



The E-Report

Status of Federal Electronic Information

November 9, 1992

1992-07

Agency	Item #	Class #	Title/Format	Status
Census	0154-D	C 3.278: EX 7/	U.S. Exports of Merchandise CD	Class changed to: C 3.278/3:
Census	0154-D	C 3.278:	U.S. Imports of Merchandise CD	Class changed to: C 3.278/2:

Update to the List of Classes

November 9, 1992

1992-11

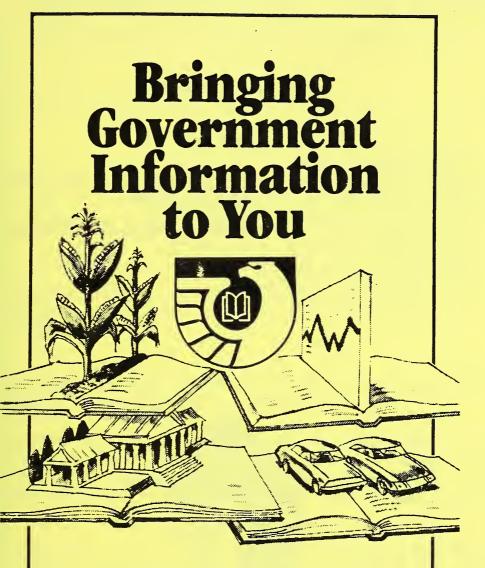
Class no.	Item no.	Change/Notice
SBA 1.32/2:	0901-E	Business Development Publication. Another title, Business Planning Series, will also be issued under this class.

Whatever Happened To . . . ? ? ?

November 9, 1992

1992-09

Class no.	Item no.	Status
LR 1.14:	0825	Court Decisions of the National Labor Relations Act. v. 38 is the latest issued. The publishing agency is preparing v. 39 for distribution in 1993.
S 9.12:	0899-A	Treaties and Other International Acts (bound). v. 34, pt. 4 is latest issued. State Dept. has released v. 35, pt. 1 for printing and is reviewing galley proofs for v. 35, pt. 2.



Information from the Federal Government, on subjects ranging from agriculture to zoology, is available at more than 1,380 Depository libraries throughout the United States.

These libraries allow you free access to thousands of publications issued by your Government and connect you to a variety of information resources to help answer your questions.

To locate the Depository Library in your area, contact your local library or write to the Federal Depository Library Program, Office of the Public Printer, Washington, DC 20401.

Federal Depository Library Program

This program is supported by The Advertising Council and is a public service of this publication

Table of Contents

Recommended Minimum Technical Guidelines for
Federal Depository Libraries
Depository Library Inspection Schedule, December 1992
Item Selection Data for Selective Depository Libraries
Census Tract Block Numbering Area Outline Maps
National Economic, Social, and Environmental Data Bank (NESE DB) 19
E-Report, 1992-07
Update to the List of Classes: 1992-11
Whatever Happened To ? 1992-09



Administrative Notes is published in Washington, DC by the Superintendent of Documents, Library Programs Service, Government Printing Office, for the staffs of U.S. Federal Depository Libraries. It is generally published twice a month; some months have additional issues. Postmaster send address changes to:

The Editor, Administrative Notes U.S. Government Printing Office Library Programs Service, SLL Washington, D.C. 20401

Editor: Marian W. MacGilvray

(202) 512-1130